

15/12/20234

Dear Year 12 Students and Parents

Year 12 UCAS Higher Education Exhibition Trip – Tuesday 16th April 2024

In order to aid your information gathering process for Higher Education post 18, we have booked 170 places for Year 12 students to attend the UCAS Higher Education Exhibition at Farnborough International Exhibition & Conference Centre on **Tuesday 16th April 2024**. More information about exhibitors can be found [here](#). Coaches will leave RGS at **09:15 promptly from Green Road** (time is extremely tight so if you do not arrive straight after registering and in time, we will have to leave without you) and are expected to return to RGS at 13:50 in time for P7 and P8. This exhibition plays a vital part in helping applicants decide what and where to study within Higher Education as well as providing information about other destinations post 18. The exhibition will include universities, colleges, apprenticeship providers and employers ready to help you discover your future.

Everyone going to the exhibition should attend the Tuesday 26th March 2024 lunch time talk in the Queen's Hall to learn about how to make the most of the trip and the encounters available to them.

Students should wear full RGS uniform and take a packed lunch with them in case they do not have time to eat upon arrival back at RGS.

EVENT PAYMENT

Within the terms of the School's policy on charging, I am writing to ask for your agreement to your son to take part in the trip and to ask for a voluntary contribution of **£20** for it so that we can cover the costs incurred. No pupil will be prevented from taking part in the trip on the grounds that parents cannot or will not make such a contribution, but if insufficient funding is available, the trip may be cancelled. We would not like any student to be prevented from taking part for purely financial reasons. If your son qualifies for Pupil Premium and you would like to request support, please contact Mr Sheehan, Assistant Head (gds@rgshw.com). If you otherwise feel that the cost involved is prohibitive, please contact the Co-Curricular Director Mr Clatworthy PA (dec@rgshw.com) or Mrs Chick, Headmaster's PA (dmc@rgshw.com) **in strictest confidence** and they will see if there is any funding available to assist you. Please note, where the School is required to make non-refundable payments to event providers, we would not be able to make any refunds should you withdraw your son from the workshop.

Parents: If you wish your son to take part in the trip, and we warmly encourage Y12 students to attend this convention, please log onto Parent Pay, look up the "UCAS Yr12 Higher Education Exhibition" and pay the full amount of **£20.00 by Friday 19th January**. At this point we will be confirming the coaches necessary for the trip. If you are unable to pay online, please contact the Finance Office to pay by an alternative method. Please note that, if your son drops out of the trip, we will be unable to provide a refund unless he finds someone to take his place.

Please note that every year, students come to see us at the last moment requesting to be included on the trip and it is not possible to include them. If you want to attend you must submit your request by or before the deadline.

EVENT REGISTRATION

In addition, to avoid queuing to enter the event, **after payment and before the trip, you MUST register individually for your place** via [this](#) link. You should click on 'Join group booking' and then 'I am a student' and enter the group booking reference: **UCASBKN938100**. There is a limited time slot available to us at the exhibition so anyone who has not pre-registered will waste a considerable amount of time on arrival.

Please note that we will **NOT** be chasing you about this. Students should know that, as part of this registration, they will need to opt in to receive additional information from universities, colleges and employers. This could be invitations to open days, prospectuses, or relevant course or opportunity vacancies.

Parents: Evolve+ generates a form for all trip participants requesting consent and further details.

If you require any further information, please do not hesitate to contact us,

Mrs Sweta Thakrar
Careers Lead (swt@rgshw.com)

Mrs Morley-Smith
Careers Administrator (fzm@rgshw.com)